

# Zimbini Mcinga

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am 24 years old ambitious, hardworking, graduate. I graduated in BCom Business Management and Economics at the University of Forthare in 2016 and I recently completed my honours degree in Economics at the University of the Western Cape.

My degree has prepared me very well for this opportunity. I have acquired knowledge, expertise and skills in this field and I'm confident that I am well prepared to embrace any post related to administration and data capture. I have engaged in tasks that have taught me how to work in a team as well as independently. I believe this is the position for me. I feel more comfortable in working for an organization where the structure and processes are in place and are followed because I like to plan and organize my work and make sure that everything is done meticulously and timeously.

I believe I will be a great fit for the organisation and I believe that this position will afford me the opportunity to hone my skills and challenge me to reach heights I never thought I was capable of reaching.

Preferred occupation Administrative jobs

#### Contacts and general information about me

Day of birth 1994-10-20 (31 years old)

Gender Male

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

## **Work experience**

Working period **nuo 2018.01 iki 2018.12** 

Company name Indwe Risk Services

You were working at: Sales agent

Occupation Intern

What you did at this job position? Claims, renewals, etc.

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Language Speaking level Understanding level Writing level

English good very good fluent

## **Additional information**

Salary you wish 7000-20000 R per month

How much do you earn now 6500 R per month