



Mclain Mpofu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a Human Resource Management graduate, currently an HR Officer who is eager to join a commercially focused, innovative Company where I can utilize and enhance my skills. I want to be in a n organization where I can put my experience and learning into practice and make a positive contribution in the Human Resource Management Department.

Preferred occupation	HR specialists Management, human resources jobs
Preferred work location	Johannesburg Gauteng
	East Rand Gauteng
	Pretoria / Tshwane Gauteng

Contacts and general information about me

Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2016.10 iki 2018.12
Company name	Oaksure Financial Service
You were working at:	HR specialists
Occupation	HR Officer
What you did at this job position?	HR Specialist
Working period	nuo 2014.01 iki 2015.06
Company name	Audiosure
You were working at:	Sales administartor
Occupation	Administator

Education

Educational period **nuo 2014.01 iki 2016.12**
 Degree Degree
 Educational institution University of Johannesburg
 Educational qualification Human Resource Management
 I could work Hr office/ HR Assistant

Educational period **nuo 2007.01 iki 2010.12**
 Degree Grade 12 / Matric
 Educational institution Malvern High School
 Educational qualification Matric
 I could work General

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
Sesotho	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

Excellent In Microsoft Office

Conferences, seminars

HR Seminars (SABPP)

Recommendations

Contact person Emelda Ngobeni
 Occupation HR Manager
 Company Oaksure Financial Services
 Telephone number 0782838083
 Email address enngobeni@gmail.com

Additional information

Your hobbies Travelling
 Sports (Tennis)
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
 Driver license from 2015-06-00 (10 years)
 Salary you wish 12000 R per month
 How much do you earn now 12000 R per month