



Godfrey Maluleka

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I pride myself on my customer service skills and my ability to resolve potentially difficult situations. With five years of experience as a customer service associate, I have learned to effectively understand and resolve customer issues. On a related note, I also have strong communication skills, which help me work well with customers, team members, and executives. I am known for being an effective team member with a talent for giving presentations

Preferred occupation	Generals General jobs
Preferred work location	Gauteng

Contacts and general information about me

Day of birth	1984-04-13 (41 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2009.03 iki 2016.03
Company name	CELLC
You were working at:	Administrators
Occupation	DISPATCHER
What you did at this job position?	Raising repair orders for items sent inhouse to vendors Maintain repair order book Ensure items are returned to stores Receiving & recording of delivered items Capturing items in the batch file Ensuring quantity, order number & serial number correspond Photographs of items out for repairs are loaded onto system Capturing delivered items and ensuring that part numbers & receiving documents correspond Ensuring PO's, packing list, invoice & other related documents are attached to GRN Filing all related documents efficiently & promptly Ensuring rotatable materials are correctly classified Adhering to company policy & procedure Meeting deadlines

Education

Educational period	nuo 1991.01 iki 2002.12
Degree	Grade 12 / Matric
Educational institution	MATLAISANE
Educational qualification	MATRIC
I could work	ANY JOB

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	fluent
Afrikaans	basic	basic	good

Recommendations

Contact person	JACO MYBURGH
Occupation	SENIOR MANAGER
Company	PEPCO
Telephone number	0842224646
Email address	e.jacomyburgh@gmail.com

Additional information

Your hobbies	cycling soccer reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2018-05-00 (7 years)
Salary you wish	13000 R per month
How much do you earn now	12500 R per month