

# Sanele Jeremiah Ndlangisa

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

• Ability to work independently and as a team

• Ability to work under pressure and meet deadlines

· Ability to adapt easily

Attention to details and accuracy

Preferred occupation Technician

Construction jobs

Preferred work location Johannesburg

Gauteng

#### Contacts and general information about me

Day of birth 1995-02-21 (30 years old)

Gender Male

Residential location Durban City

KwaZulu-Natal

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

#### Work experience

Working period **nuo 2018.01 iki 2018.12** 

Company name COGTA

You were working at: Technician

Occupation Civil engineering technician

What you did at this job position? • Project Administration • Project Implementation Plan-

timeframes • Technical Assessments • Contractor Briefing Session • Assessing IDP (integrated development Program) • Project Progress Visits - Monthly progress report in line with the bills of quantities, before and after images • Secretariat for PSC meetings - Minutes, Attendance registers • Works Management - Time, cost and quality, approved BOQs • Writing COGTA Weekly Plan • Analyzing drawings • Assisting in tender preparations (Attending briefly of Tender document) •

Functionality-filing, defect of the project

#### **Education**

Educational period **nuo 2015.01 iki 2017.10** 

Degree Diploma

Educational institution DURBAN UNIVERSITY OF TECHNOLOGY

Educational qualification ND: IN CIVIL ENGINEERING

I could work AS A SITE AGENT / TECHNICIAN

Language	Speaking level	Understanding level	Writing level
English	very good	very good	do not know
isiZulu	very good	very good	very good
isiXhosa	good	good	good

## Computer knowledge

- Fully computer literate with a knowledge and skills in Microsoft Office (such as MS Word, MS Excel, MS PowerPoint, MS Access & MS Outlook).
- •Can use AutoCAD, Prokon, Master series, Civil designer, SEDA, mePAD and BOQ (Bill of Quantities Programme)
- Ability to use technological facilities such as Photocopying Machines and Printers.
- Ability to Download, Install, and update Application Software.

# Conferences, seminars

- Planning and organizing skills
- Managerial skills
- Problem solving skills
- Communication (verbal, written and reading) skills
- Numerical skills

# Recommendations

Contact person Innocent Mchunu

Occupation Project Manager

Company Msunduzi Municipality

Telephone number 0829728049

Email address innocent.macingwane@gmail.com

#### **Additional information**

Your hobbies SOCCER

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2016-06-00 (9 years)
Salary you wish 9500 R per month