



# Kathleen Nicole Chiba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Personal assistant/Secretary

Preferred occupation                      Secretaries  
Administrative jobs

Preferred work location                      Johannesburg  
Gauteng

## Contacts and general information about me

Day of birth                                      2000-03-02 (25 years old)

Gender    Female

Residential location                              Johannesburg  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Company name                                      SDC

You were working at:                              Other jobs

What you did at this job position?              Basic computer work of IT

Working period                                      **nuo 2019.02 iki 2019.04**

Company name                                      Playball

You were working at:                              Trainers

What you did at this job position?              Children were taught a broad range of sports giving them a rounded sports skill set.

## Education

Educational period                                      **nuo 2013.01 iki 2018.11**

Degree    Grade 12 / Matric

Educational institution                              Nirvana Secondary School

Educational qualification                              Diploma

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	good

## Computer knowledge

I'm able to do Microsoft Word, Excel & Ms outlook

## Recommendations

Contact person	Henry
Company	SDC
Telephone number	072 946 2336

## Additional information

Your hobbies	<ul style="list-style-type: none"> <li>•Music</li> <li>•Reading</li> <li>•Volleyball</li> </ul>
Salary you wish	R5000/R6000 R per month
How much do you earn now	R2000 R per month