



# Kathleen Nicole Chiba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Personal assistant/Secretary

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	2000-03-02 (25 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Company name	SDC
You were working at:	Other jobs
What you did at this job position?	Basic computer work of IT
Working period	<b>nuo 2019.02 iki 2019.04</b>
Company name	Playball
You were working at:	Trainers
What you did at this job position?	Children were taught a broad range of sports giving them a rounded sports skill set.

## Education

Educational period	<b>nuo 2013.01 iki 2018.11</b>
Degree	Grade 12 / Matric
Educational institution	Nirvana Secondary School
Educational qualification	Diploma

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	very good	good

### **Computer knowledge**

I'm able to do Microsoft Word, Excel & Ms outlook

### **Recommendations**

Contact person	Henry
Company	SDC
Telephone number	072 946 2336

### **Additional information**

Your hobbies	<ul style="list-style-type: none"><li>•Music</li><li>•Reading</li><li>•Volleyball</li></ul>
Salary you wish	R5000/R6000 R per month
How much do you earn now	R2000 R per month