



# Portia Salome Molelekeng

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have 10 years of general office administration experience, In which more than 6 has being a senior level.I'm looking for a permanent post

Preferred occupation	Administrators Administrative jobs
	Team leader Management, human resources jobs
Preferred work location	Polokwane / Pietersburg Limpopo
	Rustenburg North West

## Contacts and general information about me

Day of birth	1988-04-20 (36 years old)
Gender	Female
Residential location	Bela-Bela / Warmbad Limpopo
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2008.05 iki dabar</b>
Company name	traffic management technologies
You were working at:	Supervisor
Occupation	branch manager

## Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	fluent	fluent	fluent
Sepedi	fluent	fluent	fluent

### Computer knowledge

Ms office ,excel ,PowerPoint ,outlook

### Recommendations

Contact person	Mrs Chrissie Bester
Occupation	snr process clerk
Company	bela bela municipaliy
Telephone number	0147368000
Email address	besterc@belabela.gov.za

### Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2013-03-00 (11 years)
Salary you wish	15000 R per month
How much do you earn now	12000 R per month