



Lisa Mhlongo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Typing

Filling

Line management

Book keeping

Preferred occupation

Administrators
Administrative jobs

Safety
Construction jobs

Preferred work location

Delmas
Mpumalanga

Carolina
Mpumalanga

Pretoria / Tshwane
Gauteng

Contacts and general information about me

Day of birth 1989-01-18 (36 years old)

Gender Female

Residential location eMakhazeni / Belfast
Mpumalanga

Telephone number *Information is available only for registered users.*
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Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2013.12 iki 2018.03**

Company name Sassa

You were working at: Receptionists

Occupation Administrator

What you did at this job position? Typing, filling, answering calls, bookkeeping

Education

Educational period	nuo 2006.01 iki 2008.06
Degree	Certificate
Educational institution	Tshwane north college
Educational qualification	N5 marketing management
I could work	Administration

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
SiSwati	fluent	fluent	fluent
isiZulu	very good	fluent	fluent

Computer knowledge

Yes

Conferences, seminars

Sassa

Recommendations

Contact person	Mr J Chuene
Occupation	Team leader
Company	Sassa
Telephone number	0136537154

Additional information

Your hobbies	Reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2013-07-00 (12 years)
Salary you wish	8000 R per month