



Rebeca Nqobile Majozi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an Junior admin clerk, junior finance clerk and assistant clerk position, I am a proactive, dedicated lady who understand that achieving in work environment requires a positive and dynamic team, I am always ready to learn and grow.

Preferred occupation	Filing clerk Administrative jobs
	Finance officer Finance jobs
Preferred work location	Midlands KwaZulu-Natal

Contacts and general information about me

Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015.05 iki 2016.05
Company name	Emnambithi/Ladysmith Municipality
You were working at:	Operations Clerk
Occupation	PMS Assistant clerk
What you did at this job position?	I was doing all Administration work day to day duties

Education

Educational period	nuo 2010.02 iki 2012.11
Degree	Diploma
Educational institution	Damelin college
Educational qualification	Diploma in Financial Accounting

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	fluent	fluent	fluent

Computer knowledge

Microsoft office

1. Word
2. Excel
3. Powerpoint
4. Internet
5. Outlook

Recommendations

Contact person	Nompumelelo Mwamba
Occupation	PMS Manager
Company	Emnambithi/Ladysmith Municipality
Telephone number	0715734846
Email address	ndmwamba@ladysmith.co.za

Additional information

Driver licenses	None
Salary you wish	R6000 R per month
How much do you earn now	R0 R per month