



# Udo Spies

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

- Computer literate.
- Hard working and goal orientated.
- Well disciplined, self-driven and assertive.
- Fast worker, and learner, can adjust and cope under pressure or tight schedules and meet deadlines.
- Good communications skills, confident and good people's skills.
- Professional and presentable.
- Can work well individually or in a team.
- Creative and innovative, can be beneficial for new ideas and concepts, to reinvent current and existing frameworks in a business or project.
- Honest, reliable and trustworthy.

Preferred occupation	Fibre optic splicer Other jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1992-07-23 (33 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2014.02 iki 2016.09</b>
Company name	Platinum Supplements, Pretoria
You were working at:	Store Manager
Occupation	Shop and sales Manager
What you did at this job position?	<ul style="list-style-type: none"> <li>• Achieving a monthly target of: R 85 000 – 100 000 •</li> <li>Achieving a monthly turnover of: R 150 000 • Supervising staff</li> <li>• Opening and closing of business • Daily cash up and banking</li> <li>• Assisting with the switchboard • Services existing accounts •</li> <li>Obtains orders, and establishes new accounts by planning and organizing daily work schedule • Call on existing or potential sales outlets and other trade factors • Adjusts content of sales presentations by studying the type of sales outlet or trade factor • Focuses sales efforts by studying existing and potential volume of dealers • Submits orders by referring to price lists and product literature • Monitors competition by gathering current marketplace information on pricing, products, new products, delivery schedules, merchandising techniques, etc. • Recommends changes in products, service, and policy by evaluating results and competitive developments</li> <li>• Resolves customer complaints by: - Investigating problems - Developing solutions - Preparing reports - Making recommendations to management • Provides historical records by maintaining records on area and customer sales</li> </ul>
Working period	<b>nuo 2016.10 iki 2017.10</b>
Company name	Malelane AUTOMARK (TOYOTA)
You were working at:	Sales executive
Occupation	Sales executive
What you did at this job position?	<ul style="list-style-type: none"> <li>• Assisting all walk- in customers and attending to queries •</li> <li>Marketing of company services • Maintaining the current client base • Customer relations • Assisting with event planning and marketing expos • Assisting clients regarding information with vehicle specifics • General Administration, filing and data capturing</li> </ul>

Working period **nuo 2017.11 iki 2019.06**

Company name Bongani Telecom

You were working at: Construction manager

Occupation Fleet manager and drill planner

What you did at this job position? • Responsible for managing fleet and drivers - Data capturing and administration of information of all workers and fleet - Disciplinary hearings - Supervision of all workers on daily duties and projects - Oversee and collect all daily Vehicle pre-ignition checklists and inspections - Responsible to collect and capture all weekly vehicle sign offs from employees. • Responsible for all administration and supervision of all service vehicles and equipment: - Data capturing and administration of all vehicle details, equipment, licences and other information - Regulating and inspecting vehicle loggings and usage. - Monitor and schedule service plans and maintenance. - Oversee and monitor all vehicle licencing, vehicle repairs and maintenance. - Regulated and inspected equipment and tool quantities ensuring all is in order and accountable - Ordering of new equipment and tools. • Scanning and drilling plans: - Utility scan competence with the GSSI Scanning device - Submit drill plans according to scans using Vermeer Drilling Format - Experienced with LMX 100 Utility Scanner through sensors and software

#### Education

Educational period **nuo 1998.01 iki 2011.12**

Degree Grade 12 / Matric

Educational institution Merensky High School

Educational qualification Matric - Grade 12

#### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

#### Computer knowledge

Computer literate in all microsoft programs.

Data capturing.

#### Recommendations

Contact person Driekie D'arcy

Occupation Owner of Business.

Company Bongani Telecom

Telephone number 0829279797

Email address bongani@hazeldean.co.za

#### Additional information

Your hobbies	<ul style="list-style-type: none"><li>• Fitness, exercise and training</li><li>• Nature and outdoors</li><li>• Music, live music concerts and shows</li><li>• Socializing with friends and family</li></ul>
Driver licenses	B Light Vehicle $\leq$ 3,500kg, EC1 Articulated Heavy Vehicle 3,500kg - 16,000kg, EC Articulated Extra Heavy Vehicle > 16,000kg
Driver license from	2012-11-00 (13 years)
Salary you wish	R14 000-R20 000 R per month
How much do you earn now	R14 000 R per month