



Violet Manaiwa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for Administration posts and Finance because I specialize in them and i have worked those posts in my previous job. I will be able to handle the pressure that comes with the job and it will help me grow. I will also be working in a different environment.

Preferred occupation

Banking

Finance jobs

Administrators

Administrative jobs

Secretaries

Administrative jobs

Receptionist

Administrative jobs

Filing clerk

Administrative jobs

Personal assistant

Administrative jobs

Data capturers

Administrative jobs

Switchboard operator

Administrative jobs

Bookkeeper

Administrative jobs

Preferred work location

Pretoria / Tshwane

Gauteng

Johannesburg

Gauteng

East Rand

Gauteng

Contacts and general information about me

Day of birth

1995-09-19 (28 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

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Work experience

Working period	nuo 2017.05 iki 2019.04
Company name	Standard Bank
You were working at:	Administrators
Occupation	Banking
What you did at this job position?	I was calling attorneys for safekeeping of the bank's security documents

Education

Educational period	nuo 2017.05 iki 2018.04
Degree	Certificate
Educational institution	Cornerstone Performance Solutions
Educational qualification	Core Banking and financial Services
I could work	In a financial institution
Educational period	nuo 2014.01 iki 2015.12
Degree	Certificate
Educational institution	Denver Technical college
Educational qualification	Management Assistant
I could work	In a office and do all administrative/office duties

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
isiZulu	good	good	basic
Afrikaans	basic	basic	basic
Sepedi	fluent	fluent	fluent
Xitsonga	basic	good	basic

Recommendations

Contact person	Faith Zikalala
Occupation	Team leader
Company	Standard Bank
Telephone number	0723338412/0116319957
Email address	Faith.zikalala@standardbank.co.za

Additional information

Your hobbies	Outgoing person at the same time I prefer having my own space. I like listening to music. I like talking to other people. I'm a dancer. I'm a singer. Eating every now and then.
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-04-00 (9 years)
Salary you wish	10000 R per month