



# Riana Mahobe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Im able to work under pressure and i like working with people.im.looking for any admin work

Preferred occupation                      Administrators  
Administrative jobs

Public admin  
Other jobs

Preferred work location                      Queenstown  
Eastern Cape

## Contacts and general information about me

Day of birth                                      1989-12-20 (36 years old)

Gender    Female

Residential location                              Queenstown  
Eastern Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2015.02 iki 2018.02**

Company name                                      small enterprise foundation

You were working at:                              Sales administrator

Occupation    development facilitator

What you did at this job position?              debtors collection and lending,provide weekly and monthly reports.look for new customers, report directly to supervissor

## Education

Educational period                                      **nuo 2009.01 iki 2013.11**

Degree    Diploma

Educational institution                              Wsu Queenstown branch

Educational qualification                              public management

## Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

#### Computer knowledge

Basic computing

#### Recommendations

Contact person	Dumisani Gangalala
Occupation	manager
Company	small enterprise foundation
Telephone number	0835525899

#### Additional information

Your hobbies	Like reading and cooking
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2017-02-00 (9 years)
Salary you wish	15000 R per month
How much do you earn now	5000 R per month