



Mbongeni Mkize

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Processing of human resource practices.

administration staff

updating and capturing of leave records

recording of outgoing mail in register

providing administrative related functions

Preferred occupation Administrative jobs

Preferred work location South Suburbs
KwaZulu-Natal

Contacts and general information about me

Day of birth 1988-10-20 (37 years old)

Gender Male

Residential location South Suburbs
KwaZulu-Natal

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2008.05 iki 2011.10**

You were working at: Wholesaler

Occupation general assistance

What you did at this job position? recieving the stork

Education

Educational period **nuo 2013.06 iki 2019.01**

Degree Diploma

Educational institution esayidi fet

Educational qualification human resource managment

I could work hr office

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	good	good	very good

Computer knowledge

knowledge in persal

micro soft excel

power point

email and internet

micro soft access

Recommendations

Contact person	sthabile
Occupation	hr office
Company	st andrews hospital
Telephone number	039 433 1955

Additional information

Driver licenses	None
Salary you wish	3500 R per month
How much do you earn now	na R per month