



Marcell Buys

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I believe I am suitable for the vacancy in view of my work experience, knowledge and long term aspirations within the administration.

Please allow me to explain briefly the contributions I would make to your company. For the last twelve months, I have been working in an administrative role at G4S cash solutions, where my duties included document management, general clerical tasks, treasury, invoicing, filing and reception work.

In short, I believe I will bring efficiency, reliability and accuracy to your office procedures. Please refer to the accompanying CV to provide you with further details of my academic qualifications and skillsets.

I appreciate very much the time you have taken to read my application and I look forward to hearing from you or meeting you.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Louis Trichardt Limpopo

Contacts and general information about me

Day of birth	1980-09-20 (43 years old)
Gender	Female
Residential location	Louis Trichardt Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015.12 iki 2019.07
Company name	G4S Cash Solutiona
You were working at:	Administrators
Occupation	Administration clerk
What you did at this job position?	capture,filling, answer calls , update google reports, call client to inform about service

Education

Educational period	nuo 1994.01 iki 1999.12
Degree	Grade 12 / Matric

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2011-04-00 (13 years)
Salary you wish	7500 R per month
How much do you earn now	8387 R per month