



# Busiswa Orie

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an administration job because I pursued it at college and I graduated to obtain a degree in it. My positive is I get everything done and I am very organized person and I take instructions very well and I am not afraid to ask if I haven't heard an instruction correctly. I also own up to my mistake. I would be a great value to your team because I am a team member. And have a will to learn.

Preferred occupation

Administrators  
Administrative jobs

Waiters, waitresses  
Restaurant, bar service jobs

Cashiers  
Retail, store jobs

Preferred work location

East London  
Eastern Cape

Bhisho  
Eastern Cape

## Contacts and general information about me

Day of birth

1989-12-23 (36 years old)

Gender

Female

Residential location

East London  
Eastern Cape

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
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## Work experience

Working period

**nuo 2012.11 iki 2019.07**

Company name

Wimpy beacon bay

You were working at:

Cashiers

Occupation

Waiters and Cashier

What you did at this job position? Customer service

**Education**

Educational period	<b>nuo 2010.02 iki 2013.06</b>
Degree	Diploma
Educational institution	Universal College Outcomes
Educational qualification	Human Resources Officer
I could work	As Administrator, Clerk, Office Assistant and Human Resource Management

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	fluent
isiXhosa	fluent	fluent	fluent

**Computer knowledge**

Yes I do have Computer knowledge :

Ms Word, Excel, Powerpoint, Outlook, Typing, Internet and etc.

**Conferences, seminars**

None

**Recommendations**

Contact person	Christa Radloff
Occupation	Manager
Company	Manager
Telephone number	0437282068
Email address	wimpb.bay@gmail.com

**Additional information**

Driver licenses	None
Salary you wish	8000 R per month
How much do you earn now	4000 R per month