



Busiswa Orie

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an administration job because I pursued it at college and I graduated to obtain a degree in it. My positive is I get everything done and I am very organized person and I take instructions very well and I am not afraid to ask if I haven't heard an instruction correctly. I also own up to my mistake. I would be a great value to your team because I am a team member. And have a will to learn.

Preferred occupation	Administrators Administrative jobs
	Waiters, waitresses Restaurant, bar service jobs
	Cashiers Retail, store jobs
Preferred work location	East London Eastern Cape
	Bhisho Eastern Cape

Contacts and general information about me

Day of birth	1989-12-23 (36 years old)
Gender	Female
Residential location	East London Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2012.11 iki 2019.07
Company name	Wimpy beacon bay
You were working at:	Cashiers
Occupation	Waitres and Cashier
What you did at this job position?	Customer service

Education

Educational period	nuo 2010.02 iki 2013.06
Degree	Diploma
Educational institution	Universal College Outcomes
Educational qualification	Human Resources Officer
I could work	As Administrator, Clerk, Office Assistant and Human Resource Management

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	fluent
isiXhosa	fluent	fluent	fluent

Computer knowledge

Yes I do have Computer knowledge :

Ms Word, Excel, Powerpoint, Outlook, Typing, Internet and etc.

Conferences, seminars

None

Recommendations

Contact person	Christa Radloff
Occupation	Manager
Company	Manager
Telephone number	0437282068
Email address	wimpb.bay@gmail.com

Additional information

Driver licenses	None
Salary you wish	8000 R per month
How much do you earn now	4000 R per month