



# Kgotsofatso Masia

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration clerk

I am a Dedicated person when it comes to occupation

|                         |                                       |
|-------------------------|---------------------------------------|
| Preferred occupation    | Data capturers<br>Administrative jobs |
| Preferred work location | Bushbuckridge<br>Mpumalanga           |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1998-11-02 (27 years old)   |
| Gender               | Male  |
| Residential location | Mbombela / Nelspruit<br>Mpumalanga  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |                                |
|------------------------------------|--------------------------------|
| Working period                     | <b>nuo 2018.07 iki 2019.02</b> |
| Company name                       | Mthuze pty(Ltd )               |
| You were working at:               | Procurement officer            |
| Occupation                         | Stock manager                  |
| What you did at this job position? | Counting & Records             |

## Education

|                           |                                 |
|---------------------------|---------------------------------|
| Educational period        | <b>nuo 2018.02 iki 2019.06</b>  |
| Degree                    | Certificate                     |
| Educational institution   | Oxford Academy                  |
| Educational qualification | Administrative clerk            |
| I could work              | As Data capture & filling clerk |

## Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | fluent         | very good           | very good     |

#### Computer knowledge

Experienced person

#### Recommendations

|                  |                 |
|------------------|-----------------|
| Contact person   | machel jones    |
| Occupation       | Packaging       |
| Company          | Mthuze pty(Ltd) |
| Telephone number | +27 12 568 4850 |

#### Additional information

|                          |                                     |
|--------------------------|-------------------------------------|
| Driver licenses          | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Driver license from      | 2017-01-00 (8 years)                |
| Salary you wish          | 6000 R per month                    |
| How much do you earn now | 2600 R per month                    |