

## **Sindisiwe Mhlungu**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have acquired basic computer skills namely Microsoft Office and secretarial skills. These, to elaborate, are good telephone etiquette, business documentation (letter writing, CV & job Interview process, and minutes of meeting) functioning in a business environment, quick writing skills, problem solving, multi tasking, sales (inbound and outbound as well as resilience and the ability to work under pressure. Also throughout my time as an employee my interpersonal skills and leadership skills have been groomed well although I ensure that there is always room for improvement.

Preferred occupation Receptionists

Hotel jobs

Preferred work location KwaZulu-Natal

## Contacts and general information about me

Day of birth 1991-04-28 (34 years old)

Gender Female

Residential location Durban City

KwaZulu-Natal

Telephone number Information is available only for registered users.

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Sign in

## **Additional information**

Salary you wish R6000 R per month
How much do you earn now R7500 R per month