



# Nicole Jardine

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Im looking for anything in admin related im a fast learner and willing to go the extra mile i have experience in capturing of invoices,working with the switch board and taking messages.

Preferred occupation                      Data capturers  
Administrative jobs

Preferred work location                      Western Cape

## Contacts and general information about me

Day of birth                                      1992-05-03 (33 years old)

Gender                                              Female

Residential location                              Cape Town  
Western Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2014.02 iki 2019.03**

Company name                                      Jumbo cash and carry

You were working at:                              Data capturers

Occupation                                              Data capture

What you did at this job position?      Receiving of invoices

## Education

Educational period                                      **nuo 2005 iki 2011.11**

Degree                                                      Grade 12 / Matric

Educational institution                              Cedar secondary school

## Additional information

Driver licenses                                      None

Salary you wish                                      6500 R per month

How much do you earn now                      Unemployed R per month