

## Matlou Elizabeth Manyashi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administrative job. I have acquired skills in customer service, managing accounts, coordinating office procedures. Ensuring compliance to the regulations and legislation. Maintaining effective administration system. Rapidly responding to and resolving customer queries. Keeping finance accounts and files up to date.

Preferred occupation Receptionist

Administrative jobs

Personal assistant Administrative jobs

Preferred work location Pretoria / Tshwane

Gauteng

## Contacts and general information about me

Day of birth 1977-12-06 (48 years old)

Gender Female

Residential location Pretoria / Tshwane

Gauteng

Telephone number Information is available only for registered users.

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## **Additional information**

Salary you wish 10000 R per month