



# Nicola Caswell

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Detail - Oriented and Highly organized personal assistant, well - versed in providing seamless support to C-level executives, as well as independently performing administrative, appointment and travel scheduling, shopping, and event planning responsibilities, with effortless efficiency seeks a personal assistant position with a top Firm/Company

Preferred occupation                    Administrators  
    Administrative jobs

Personal assistant  
Administrative jobs

Preferred work location                Cape Town  
    Western Cape

Southern Suburbs  
Western Cape

## Contacts and general information about me

Day of birth                                1993-01-07 (33 years old)  
Gender                                        Female  
Residential location                        Southern Suburbs  
    Western Cape  
Telephone number                         *Information is available only for registered users.*  
    [Sign in](#)  
Email address                                *Information is available only for registered users.*  
    [Sign in](#)

## Additional information

Salary you wish                         15000 R per month  
How much do you earn now             85000 R per month