



Lorato Louw

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- Reconciliations (debtors & suppliers and bank reconciliations)
- Payroll
- Preparing annual financial statements
- Consolidations (preparing group financial statements including disclosures)
- Preparing budgets and consideration of actual figures vs budgeted figures. Obtain explanations for adverse variances and evaluate the reasonableness thereof and give recommendations.
- Perform analytical reviews for prior period financial figures vs current period financial figures.
- Analyze the variances.
- Sound understanding of International Financial Reporting Standards (IFRS)
- Evaluating whether an entity applies the correct accounting framework consistently
- Evaluating accounting policies
- Understanding of the Companies Act and King Report
- Stock counts & obtain reasons for variances.
- Preparation of cashflow statements
- Calculation of ratios. Interpreting the ratios and recommendations.
- Preparation of income statement, differentiating between product costs, period costs, variable & fixed costs
- Monthly management accounts

Auditing:

- Compliance audits
- Obtaining an understanding of an entity's system descriptions & controls.
- Designing & performing audit procedures to verify and confirm that activities are performed in terms of the system description.
- Designing & performing audit procedures to verify that controls are implemented, and they do function as intended. As well as evaluating the adequacy of controls.
- Risk identification and assessment
- Designing audit programs
- Planning the audit
- Liaising with various stakeholders
- Preparing audit reports and management reports
- Auditing the various aspects of the financial statements

I have been exposed to various industries and business environments. This has offered me the opportunity to adapt to change, understand a specific client's industry and business environment. I would appreciate the opportunity of using this knowledge, and my natural passion for financial matters, to become a motivated member of your team.

I can work under pressure. I am deadline driven. I am very analytical and have attention to detail. I like being part of a team.

I believe I will be a valuable addition to your company. I enclosed my resume for your perusal and hope that if you have any questions that require clarification you will not hesitate to contact me. I would greatly appreciate the opportunity for an interview.

Yours Sincerely

Lorato Elaine Louw

Preferred occupation Accountants
Finance jobs

Dear Sir/Madam Finance managers
Finance jobs

Finance officer
I am an experienced Accountant with over 10 years of experience. I completed my Bachelor of Accounting Science degree with UNISA. I was registered for Honors (CTA Level 1) with UNISA. I await my results due to outstanding fees. I am passionate about all aspects of accounting/finance/tax. I have a vast amount of knowledge and experience in accounting, auditing and tax.

Bloemfontein
Free State
I am a member of the South African Institute of Chartered Accountants as an Associate General Accountant – AGA (SA) and a registered Tax Practitioner with SARS.

Contacts and general information about me

In summary my expertise are as follows:

Day of birth 1983-03-31 (41 years old)

Gender Female

Taxation:

Residential location Johannesburg
- Monthly tax submissions and calculations (Vat, PAYE, UIF, SDL)

- Evaluating taxes (income tax, withholding taxes, capital gains tax, vat, payroll taxes)

Telephone number
- Company income tax calculations and ITR14 submissions

Email address
- Individual income tax calculations and ITR12 submissions

- Trust taxation

Work experience

- Lodging objections
- Tax directive applications
- E-filing
- EMP501 reconciliations
- Sound knowledge of the income tax Act

Accounting:

- Capturing of data up to general ledger and trial balance
- Capturing of supplier/customer invoices

Working period **nuo 2018.02 iki 2019.04**

Company name Transnet

You were working at: Accountants

Occupation Senior Consultant

What you did at this job position? Assist in managing the internal audit processes; Management engagement; Identify controls and significant risks; Test the efficiency and adequacy of controls; Conduct process walkthrough and document the Key Business Process Report periodically on the progress of the audit delivery; and Develop and Maintain relationships with key stakeholders Compile reports on the results of internal audit exercise; Submit file for Quality Assessment (QA) and attend to review notes; Develop and maintain relationships with key stakeholders; and Report periodically on the progress of the audit delivery; Conduct performance reviews and contribute to performance feedback for all levels of staff.

Working period **nuo 2015.01 iki 2017.12**

Company name Sizwe Ntsaluba Gobodo

You were working at: Accountants

Occupation Trainee Auditor

What you did at this job position? Auditing: Performing audits for private and state-owned entities; I have performed audit procedures on a wide range of account balances and transactions in the financial statements; I have prepared management representation letters; I have assessed the going concern assumption used by management; I have evaluated workings by management on the going concern assumption; I have issued findings to a client and management reports; I have prepared audit reports; Accounting: Preparation of Annual Financial Statements based on each company's reporting framework (IFRS for SMEs or full IFRS); Preparation of consolidated annual financial statements and disclosures; Account for intercompany transactions & shared services; Taxation: Company income tax calculations and ITR14 completions and submissions; Individual income tax calculations & ITR12 submissions; Vat calculations and submission of VAT201s; PAYE calculations and submission of EMP201s; Donations tax; Trust income tax calculations; Lodging objections ; Tax directive applications;

Working period **nuo 2012.09 iki 2013.12**

Company name Financial Junction Investments

You were working at: Accountants

Occupation Senior Accountant

What you did at this job position? Daily capturing of bank, petty cash and credit card statements; Ensuring vat is captured correctly and journals; Perform monthly reconciliations and vat packs; Capture individual accounts for personal income tax submissions; Prepare VAT Submissions on the rolling two-month submission periods; Keeping the accounting systems up to date at all times and preparing monthly management accounts, graphs and support Management reports; Produce Income and Expenditure spreadsheets over specific periods according to client requirements; Reconciling supplier ledgers and Debtors books, Age Analysis and Debtor Management; Daily Capturing of Debtors invoices for all clients where appointed; Do Payroll journals for members and Company Directors, PAYE UIF Capturing; Assisting in Year End preparation of Company Audit Files; Expense costs incurred by members from personal credit cards; Opening of New Client Files / Balance Sheets/ Assets etc; Annual financial statements; Tax calculations; Budgets, income and expenditure forecasts

Working period **nuo 2011.10 iki 2012.08**

Company name Liberty Life

You were working at: Accountants

Occupation Financial Advisor

What you did at this job position? Selling Liberty Life insurance & investment products; Advice clients on financial matters; Made recommendations to clients on how to best utilise their finances; Advice clients on products and services available; Advice clients on tax matters; Advice clients on wealth creation; Medical aid sales

Working period **nuo 2005.12 iki 2011.06**

Company name CMA Inc

You were working at: Accountants

Occupation Bookkeeper

What you did at this job position? Cashbook; Bank reconciliations; Debtors and creditors journal; Debtors and creditors reconciliations; Petty cash journal; Payroll (payslips, IRP5s and IRP5 reconciliations); Trial balance; Full set of financial statements; Management accounts & reports and budgets; Tax - Company and individual tax: Income tax (calculations & returns); PAYE (registrations, submissions and reconciliations); Vat (registrations, returns, reconciliations); Tax clearance certificates; Tax amnesties; Tax directives; Provisional tax

Education

Educational period **nuo 2007.02 iki 2011.06**
 Degree Degree
 Educational institution UNISA
 Educational qualification Bachelor of accounting science

Educational period **nuo 2001.02 iki 2004.06**
 Degree Diploma
 Educational institution Cape Peninsula University of Technology
 Educational qualification Cost and management accounting

Languages

Language	Speaking level	Understanding level	Writing level
Setswana	good	good	good
English	good	good	good
Afrikaans	good	good	good

Computer knowledge

Pastel
 Caseware
 Quickbooks
 SAP
 Excel
 Word
 Teammate

Additional information

Your hobbies Running
 Gym
 Driver licenses B Light Vehicle ≤ 3,500kg
 Driver license from 2009-11-00 (14 years)
 Salary you wish 40000 R per month
 How much do you earn now 40000 R per month