

# Adam Lesego Makhutle

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I hereby apply for the positions that is listed through Jobin.co.za. I believe that my expertise and qualifications in relevant subjects I did at university will make me a valuable asset to your organization and I would appreciate your careful consideration of my credentials as presented in the ecopy of my attached CV.

Preferred occupation Receptionist

Administrative jobs

Administrators Administrative jobs

Operations Clerk Administrative jobs

**Learnership** Other jobs

Preferred work location Lichtenburg

North West

Zeerust North West

Mmbatho North West

Rustenburg North West

## Contacts and general information about me

Day of birth 1995-01-12 (29 years old)

Gender Male

Residential location Mahikeng / Mafikeng

North West

Telephone number Information is available only for registered users.

Sign in

Sign in

## Work experience

Working period nuo 2014.03 iki 2014.04

Company name WA PROJECTS

You were working at: Decorators

Occupation LABORER

What you did at this job position? DECORATING THE RDP HOUSES

## **Education**

Educational period **nuo 2013.01 iki 2013.12** 

Degree Grade 12 / Matric

Educational institution FREEEDOM PARK SECONDARY SCHOOL

Educational qualification MATRIC

I could work YES

Educational period **nuo 2015.02 iki 2018.07** 

Degree Degree

Educational institution NORTH WEST UNIVERSITY

Educational qualification BACHELOR OF ADMINISTRATION IN LOCAL GOVERNMENT AND

**DEVELOPMENT MANAGEMENT** 

I could work YES

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	good	good	good
Setswana	fluent	fluent	fluent
Sepedi	good	good	good
isiZulu	good	good	good
Sesotho	basic	basic	basic

## Computer knowledge

Microsft Office (Ms Word, Ms Excel, Ms PowerPoint, Ms Access)

OS: Windows

## **Conferences, seminars**

DISTANCE LEARNING LLB STUDENT AT UNIVERSITY OF SOUTH AFRICA.

STARTED AT JULY 2019

## Recommendations

Contact person Wynand

Occupation Project manager

Company WA Project

Telephone number 0145928309/ 0827890712

Contact person Dipuo Maseng

Occupation ADMINISTRATION OFFICER

Company NORTH WEST UNIVERSITY ( MAFIKENG CAMPUS)

Telephone number 0183892916

Email address MC-HigherDegrees@nwu.ac.za

Contact person UNISA

Occupation ADMINISTRATION

Company UNIVERSITY OF SOUTH AFRICA

Telephone number 012 441 5703

Email address jus@unisa.ac.za

## **Additional information**

Your hobbies SPORTS, MUSIC, SOCIALISING

Driver licenses None

Salary you wish 5000 R per month

How much do you earn now N/A R per month