



Adam Lesego Makhutle

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I hereby apply for the positions that is listed through Jobin.co.za. I believe that my expertise and qualifications in relevant subjects I did at university will make me a valuable asset to your organization and I would appreciate your careful consideration of my credentials as presented in the copy of my attached CV.

| | |
|-------------------------|-----------------------------------------|
| Preferred occupation | Receptionist Administrative jobs |
| | Administrators Administrative jobs |
| | Operations Clerk Administrative jobs |
| | Learnership Other jobs |
| Preferred work location | Lichtenburg North West |
| | Zeerust North West |
| | Mmbatho North West |
| | Rustenburg North West |

Contacts and general information about me

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|----------------------|--------------------------------------------------------------------------------|
| Day of birth | 1995-01-12 (31 years old) |
| Gender | Male |
| Residential location | Mahikeng / Mafikeng North West |
| Telephone number | Information is available only for registered users. Sign in |
| Email address | Information is available only for registered users. Sign in |

Work experience

Working period **nuo 2014.03 iki 2014.04**
 Company name WA PROJECTS
 You were working at: Decorators
 Occupation LABORER
 What you did at this job position? DECORATING THE RDP HOUSES

Education

Educational period **nuo 2013.01 iki 2013.12**
 Degree Grade 12 / Matric
 Educational institution FREEDOM PARK SECONDARY SCHOOL
 Educational qualification MATRIC
 I could work YES

Educational period **nuo 2015.02 iki 2018.07**
 Degree Degree
 Educational institution NORTH WEST UNIVERSITY
 Educational qualification BACHELOR OF ADMINISTRATION IN LOCAL GOVERNMENT AND DEVELOPMENT MANAGEMENT
 I could work YES

Languages

| Language | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| English | fluent | fluent | fluent |
| Afrikaans | good | good | good |
| Setswana | fluent | fluent | fluent |
| Sepedi | good | good | good |
| isiZulu | good | good | good |
| Sesotho | basic | basic | basic |

Computer knowledge

Microsoft Office (Ms Word, Ms Excel, Ms PowerPoint, Ms Access)

OS: Windows

Conferences, seminars

DISTANCE LEARNING LLB STUDENT AT UNIVERSITY OF SOUTH AFRICA.

STARTED AT JULY 2019

Recommendations

| | |
|------------------|------------------------|
| Contact person | Wynand |
| Occupation | Project manager |
| Company | WA Project |
| Telephone number | 0145928309/ 0827890712 |

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|------------------|------------------------------------------|
| Contact person | Dipuo Maseng |
| Occupation | ADMINISTRATION OFFICER |
| Company | NORTH WEST UNIVERSITY (MAFIKENG CAMPUS) |
| Telephone number | 0183892916 |
| Email address | MC-HigherDegrees@nwu.ac.za |

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|------------------|----------------------------|
| Contact person | UNISA |
| Occupation | ADMINISTRATION |
| Company | UNIVERSITY OF SOUTH AFRICA |
| Telephone number | 012 441 5703 |
| Email address | jus@unisa.ac.za |

Additional information

| | |
|--------------------------|---------------------------|
| Your hobbies | SPORTS, MUSIC,SOCIALISING |
| Driver licenses | None |
| Salary you wish | 5000 R per month |
| How much do you earn now | N/A R per month |