



# Kaye Africa

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Admin/sales/filing clerk

My positive points

Problem solving skills

Hard worker

Good communication skills

Think positive

Good management skills

Preferred occupation

Filing clerk

Administrative jobs

Sales representative

Sales jobs

Preferred work location

Cape Town

Western Cape

## Contacts and general information about me

Day of birth

1986-05-23 (37 years old)

Gender

Female

Residential location

Cape Town

Western Cape

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

[Sign in](#)

## Work experience

Working period

**nuo 2012.01 iki 2014.10**

Company name

Standard bank

You were working at:

Sales person

Occupation

Sales consultant

What you did at this job position? Bank loans, promoting

Working period **nuo 2016.01 iki 2017.01**  
 Company name Character Emporium  
 You were working at: Supervisor  
 Occupation Manageing the store  
 What you did at this job position? Filing, supervisor, running the store

Working period **nuo 2017.02 iki 2018.12**  
 Company name Xpedient medical  
 You were working at: Customer care agent  
 Occupation Credit controller  
 What you did at this job position? \*Credit controller \*Company overview, company policiesand internal systems, billing systems and account management training client profiling and business communication

Working period **nuo 2018.01 iki 2019.10**  
 Company name Springpojt finance  
 You were working at: Sales agent  
 Occupation Sales agent  
 What you did at this job position? Life policies for Liberty and bright rock

#### Education

Educational period **nuo 2005.12 iki 2005**  
 Degree Grade 12 / Matric  
 Educational institution De Kuilen High

#### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	good	good	good

#### Computer knowledge

All basic programming

#### Recommendations

Contact person Karyn  
 Occupation Manager  
 Company Xpedient Medical  
 Telephone number 0813923055

Contact person	Gerard Van harght
Occupation	Free Lancer manager
Company	Character Emporium
Telephone number	0842077614

Contact person	Sarah ngeni
Occupation	Manager
Company	Standard bank
Telephone number	0717878138

#### **Additional information**

Your hobbies	Spending time with my family Watching a good action movie Researching old events from history
Driver license from	2015-02-00 (9 years)
Salary you wish	10 000 R per month
How much do you earn now	7580 R per month