



Chad Meyer

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Please see the attached as a copy of my resume and statement of results

Thank you for considering my request. I look forward to your positive response.

Preferred occupation Finance officer
 I would like to express my interest in applying for the position of a entry level bookkeeper . My
 name is Chad Meyer and completed my first and second year in accountancy (will be obtaining a
 Preferred work location Cape Town
 certificate in accounting next year) currently working as a finance intern at Suideland plase , I

consider myself to be a determined young lad and would not let my surrounding determine my

Contacts and general information about me

future. I do give assurance that I'm determined and will do anything to be given this opportunity.
 Day of birth 1999-04-16 (26 years old)

Gender Male

I consider myself to be well equipped for this position. In my first year I did a business information

Residential location Cape Town

systems course which gave me the necessary knowledge to capture data, transferring transactions

as well as working on excel. While working as a finance intern at Suideland ive learnt many things
 Telephone number

such as working under pressure , meeting deadlines etc , my duties include Assisting with research,
 Email address

filling, data entry, and recording and maintaining accurate and complete financial records. Preparing
 financial reports,

Additional information

Additional income sources and income statements, invoices, and other documents for both debtors

Salary I wish 11000 R per month

How much do you earn now 7000 R per month

My initial interest before studying was to work in the finance/admin environment. This is one of the
 reasons why I worked at Pick n Pay for one year(as a cashier) and at call center.

Whilst studying I was actively involved in extra curricular activities. The driving force e behind all of
 this was to develop the facets of my personality. During this process I garnered and is still
 garnering the passion for my initial interest which is finance.

In my view, customer service is the process by which we ensure a customer 's satisfaction with a
 product or service as well as carrying out transactions. That is why I feel confident that the
 opportunity to work as a junior bookkeeper will broaden my horizons and give me the opportunity
 to gain world class experience.

I live by a motto which states" You'll always see me struggle but you'll never see me quit"- with this
 I do appeal that my request for the position be looked into and be provided with feedback.