



Nolubabalo Malgas

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am currently looking for a human resource position. I would like to take the opportunity to apply to for the position currently available. My motivation for applying for this position is that I believe that I have the required skills, ability and qualities that will add to the succession of your company. I have more than 11 years' experience in Human Resource Generalist. I am currently working for a City of Cape Town as a Recruitment Officer.

I am a creative and independent person with initiative and ability to deal with responsibilities .My extensive administrative work experience in the office environment has given me confidence ,strong command in communication at all levels of management and varied skills and abilities to work well under pressure and to multitask and prioritize my work .I am a conscientious person who works hard and pays attention to detail in any task .Being flexible ,quick to pick up new skills and eager to learn and work well independently and in a team will make me to a perfect fit in your team

I believe my skills will contribute to the growth of the company. As I am dedicated, accountable and goal oriented individual and will make a difference in an organisation. I am a trustworthy, helpful individual towards other employees and customers. I have a positive attitude and am a focused individual.

I am available for the interview.

Preferred occupation Administrative jobs

Contacts and general information about me

Day of birth 1981-01-08 (45 years old)

Residential location Cape Town
Western Cape

Telephone number *Information is available only for registered users.* [Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Additional information

Salary you wish 35000 R per month

How much do you earn now

28000 R per month