



# Lindobuhle Nkosi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for an administrative job. Any job on this field, like receptionist, filing clerk, personal assistant etc...

My positive points are that I'm a hard worker, I'm ambitious, I don't shy away from any job given to me, I'm a responsible person, honest and punctual person.

Preferred occupation	Personal assistant Administrative jobs
	Filing clerk Administrative jobs
Preferred work location	Rustenburg North West

## Contacts and general information about me

Day of birth	1998-07-22 (27 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	Information is available only for registered users. <a href="#">Sign in</a>
Email address	Information is available only for registered users. <a href="#">Sign in</a>

## Education

Educational period	<b>nuo 2018.01 iki 2019.12</b>
Degree	Diploma
Educational institution	Richfield institutions of technology
Educational qualification	Diploma in business administration

## Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

## Computer knowledge

My computer skills are in the Microsoft Word, Excel and PowerPoint

#### **Additional information**

Your hobbies	My hobbies are reading, writing and outdoor activities
Driver licenses	None
Salary you wish	R10 000 R per month
How much do you earn now	R0 R per month