



Mercy Ndou

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an office work job and other related jobs. I do have two years of experience working as an administrator. I am a fast learner and this could shorten the training period.

I am eager to enhance and refine my personal development within the organisation and make on the challenges that lie ahead.

I will endeavor to effectively perform all my tasks as required by the organisation and maintain the standards defined by you. Given the opportunity, I will perform my duties with perseverance, dedication and loyalty. For it is my aim to make and be part of a successful team that is directly involved in making the organization a success, as I believe I have a role to play in making things a success.

I am good at problem-solving and tackling problems head-on. Furthermore, I believe that my skills can play a vital role in your organization. In addition, I am certain that I can bring positive changes to your organization by coming up with innovative ideas, only if I am given a chance to prove myself. As an extension of my inclination to analyse everything, I intend to analyse my actions as well.

Preferred occupation

Administrators

Administrative jobs

Sales administartor

Sales jobs

Editors

Media, journalism jobs

Secretaries

Administrative jobs

Front Desk Agent

Administrative jobs

Operations Clerk

Administrative jobs

Shop assistants

Retail, store jobs

Personal assistant

Administrative jobs

	Filing clerk Administrative jobs
	Data capturers Administrative jobs
Preferred work location	Louis Trichardt Limpopo
	Mutale Limpopo
	Musina / Messina Limpopo
	Thulamela Limpopo

Contacts and general information about me

Day of birth	1992-04-23 (33 years old)
Gender	Female
Residential location	Thohoyandou Limpopo
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Additional information

Salary you wish	5000 R per month
How much do you earn now	0956 R per month