



# Nana Maile

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Team player

Good communication skills

Innovative and creative skills

Preferred occupation  
Data capturers  
Administrative jobs

Receptionists  
Hotel jobs

Preferred work location  
Burgersfort  
Limpopo  
  
Lebowakgomo  
Limpopo

## Contacts and general information about me

Day of birth  
1995-06-22 (30 years old)

Gender  
Female

Residential location  
Burgersfort  
Limpopo

Telephone number  
*Information is available only for registered users.*  
[Sign in](#)

Email address  
*Information is available only for registered users.*  
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## Work experience

Working period  
**nuo 2018.05 iki 2019.05**

Company name  
Etdp sets

You were working at:  
Administrators

Occupation  
Admin clerk

What you did at this job position? Data capturing, filling,admission and receiving stock

## Education

Educational period                      **nuo 2012.01 iki 2013.12**

Degree                                      Grade 12 / Matric

Educational institution                  Dikotope secondary

Educational qualification                Matric

Educational period                      **nuo 2016.02 iki 2017.12**

Degree                                      Certificate

Educational institution                  Tshwane college of commerce and computer studies

Educational qualification                N4 human resource management

#### Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good
Sepedi	fluent	fluent	fluent
isiZulu	good	good	basic

#### Computer knowledge

Ms word

Ms excel

Ms access

#### Recommendations

Contact person                          Rosemary maile

Occupation                                Administrator

Company                                    AVBOB

Telephone number                        0723266144

#### Additional information

Your hobbies                              Jogging

Driver licenses                            None

Salary you wish                            10000 R per month

How much do you earn now              - R per month