



Noreen Moyana

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Junior assistant accountant or accounts clerk

Preferred occupation	Accountants Finance jobs
Preferred work location	Other Limpopo Limpopo

Contacts and general information about me

Day of birth	1986-03-14 (39 years old)
Gender	Female
Residential location	Thabazimbi Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.09 iki 2019.10
Company name	Plan International
You were working at:	Accountants
Occupation	Assistant Accountant
What you did at this job position?	Updating cashbooks, preparation of bank reconciliations, capturing of data in SAP, Reviewing of budgets, submitting documents for approval, scanning documents, printing, attending auditors, preparation of quarterly reports that is balance sheet, journalising of entries,
Working period	nuo 2009.04 iki 2014.10
Company name	Romsdale investments
You were working at:	Accountants
Occupation	Accounts clerk
What you did at this job position?	processed payments to farmers, Assisted with all financial transactions, Inputs recoveries, Reconciliations

Education

Educational period	nuo 2015.08 iki 2019.05
Degree	Honours
Educational institution	Great Zimbabwe University
Educational qualification	Bachelor of Honours degree in Accounting
I could work	Under minimum supervision or even without

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Microsoft Word
 Microsoft Excel
 Microsoft PowerPoint
 SAGE evolution
 SAP

Conferences, seminars

Team building at Manna Safari resort- 2017

Recommendations

Contact person	Vivian Charera
Occupation	Accountant
Company	Plan International Chiredzi
Email address	Vivian.Charera@plan-international.org

Additional information

Your hobbies	Watching television Reading newspapers Playing netball
Driver licenses	None
Salary you wish	15000 R per month
How much do you earn now	Nill R per month