



# Siphesihle Sanelisiwe Mdeleleni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hardworking and well driven individual. At my hard work I aim to meet the requirements and Goals set at my level of work. I am an individual who adapts very easily in specific environments and people be it my co-workers or customers. I participate very well at given tasks because I am a disciplined individual who is determined to work as suggested be it in a team or individually.

Preferred occupation  
Administrators  
Administrative jobs

## Contacts and general information about me

Day of birth  
1999-07-03 (26 years old)

Gender  
Female

Residential location  
Umtata / Mthatha  
Eastern Cape

Telephone number  
*Information is available only for registered users.*  
[Sign in](#)

Email address  
*Information is available only for registered users.*  
[Sign in](#)

## Education

Educational period  
**nuo 2017.01 iki 2017.11**

Degree  
Grade 12 / Matric

Educational institution  
Zingisa comprehensive high school

Educational qualification  
Matric

Educational period  
**nuo 2019.02 iki 2019.06**

Degree  
Certificate

Educational institution  
Computer Training Academy

Educational qualification  
School Admin Clerk

I could work  
Admin clerk, Receptionist, Front desk

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

isiXhosa	fluent	fluent	fluent
Afrikaans	basic	basic	good

### Computer knowledge

Microsoft Word

Microsoft Access/data base

Microsoft Excel

Microsoft PowerPoint

### Recommendations

Contact person	Siphokazi
Occupation	Facilitator
Company	Computer training academy
Telephone number	0630793894

### Additional information

Your hobbies	Reading novels
Driver licenses	None
Salary you wish	R8000 R per month
How much do you earn now	R0 R per month