



# Joyce Monguni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration Officer

Preferred occupation

Administrators  
Administrative jobs

Preferred work location

Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth

1985-08-05 (40 years old)

Gender

Female

Residential location

Pretoria / Tshwane  
Gauteng

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
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## Work experience

Working period

**nuo 2008.11 iki 2019.04**

Company name

Standardbank

You were working at:

Banking

Occupation

Teller, Consultant

What you did at this job position?

Telling, Consultancy

Working period

**nuo 2019.06 iki 2020.01**

Company name

Med-techEngineers

You were working at:

Administrators

Occupation

Admin Officer

What you did at this job position?

Bid Administrator

## Education

Educational period **nuo 2003.12 iki 2003.12**  
 Degree Grade 12 / Matric  
 Educational institution Elizabeth Matsemela High School  
 Educational qualification Matric

Educational period **nuo 2004.02 iki 2007.03**  
 Degree Diploma  
 Educational institution Rosebank College  
 Educational qualification Travel & Tourism Diploma

#### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

#### Computer knowledge

Excel  
 Microsoft Word  
 Powerpoint

#### Conferences, seminars

N/A

#### Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2016-11-00 (9 years)
Salary you wish	R15000 R per month
How much do you earn now	R10000 R per month