



# Calisile Ntabamuni Malambe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administrations

1. Problem solving skills
2. Ability to work well under pressure
3. Computer literacy( microsoft word, excel, microsoft powerpoint)
4. Written and verbal communications
5. Good organisation with attention to details

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Witbank  
Mpumalanga

## Contacts and general information about me

Day of birth                                      1993-03-23 (32 years old)

Gender    Female

Residential location                              Witbank  
Mpumalanga

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2016.03 iki 2017.02**

Company name                                      Shongwe Hospital

You were working at:                              Receptionists

Occupation    Secretary

What you did at this job position?      Switch board operator.

## Education

Educational period	<b>nuo 2014.12 iki 2016.12</b>
Degree	Diploma
Educational institution	Majuba Tvet college
Educational qualification	Management Assistant

#### Languages

Language	Speaking level	Understanding level	Writing level
SiSwati	very good	very good	very good

#### Computer knowledge

Microsoft word  
Microsoft power point  
Microsoft excel

#### Recommendations

Contact person	Miss NA Tshabalala
Occupation	Lecturer
Company	Majuba tvet
Telephone number	072 059 2520

#### Additional information

Your hobbies	Watching tv Netball
Driver licenses	None
Salary you wish	R4000.00 R per month
How much do you earn now	R0.00 R per month