

Olwetu Mzwakali

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Any job but I got grade 12, computer literacy and drivise license code 10 but my job I looking office administrator

Preferred occupation Administrator
Labour jobs

Preferred work location Rustenburg
North West

Contacts and general information about me

Day of birth 1987-08-29 (38 years old)

Residential location Rustenburg
North West

Telephone number *Information is available only for registered users.* [Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Work experience

Working period **nuo 2012.03 iki 2017.04**

Company name Cash paymaster services

You were working at: **Secretaries**

Occupation Secretary

What you did at this job position? File documents after payment, take queries to the head office queries for beneficiary don't get payment at pay point

Education

Educational period **nuo 1994.01 iki 2006.12**

Degree Grade 12 / Matric

Educational institution I dutywa School of Excellence

Educational qualification Matric

I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	very good	very good	very good
English	good	good	good

Computer knowledge

Introduction computer, Ms word, Ms excel, Ms access, Ms power point, Introduction to internet and multimedia, Windows explorer

Conferences, seminars

N/A

Recommendations

Contact person	T Dwangu
Occupation	Manager
Company	Cash paymaster service
Telephone number	073 0043 289
Email address	Tandymaster@gmail.com

Additional information

Your hobbies	I like voll ball and reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2012-01-00 (14 years)
Salary you wish	R9, 000 R per month
How much do you earn now	R6, 850 R per month