



Kesaorapela Mosiapo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for any job as long as I can provide people that are staying with me.

Preferred occupation Receptionist
Administrative jobs

Preferred work location Kimberley
Northern Cape

Contacts and general information about me

Day of birth 1994-07-16 (31 years old)

Gender Female

Residential location Kuruman
Northern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2017.07 iki 2017.07**

Company name Department of transport safety and liason

Occupation Office administrator (as practical)

What you did at this job position? Issuing learners licenses, capturing tickets and answering
telephones etc.

Working period **nuo 2018.08 iki 2020.01**

Company name Department of health

You were working at: Medical receptionist

Occupation Lay counsel

What you did at this job position? Hiv counseling and testing, assisting with vital signs, capturing
patient on system and refiling

Education

Educational period	nuo 2015.01 iki 2017.12
Degree	Grade 11
Educational institution	Ncrtvet college
Educational qualification	Office administrator
I could work	As office administration

Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	very good	fluent
English	good	good	very good

Computer knowledge

Ms word

Ms Excel

Ms presentation

Recommendations

Contact person	Mr I J Motsamai
Occupation	Professional nurse
Company	Department of health
Telephone number	0839452865

Additional information

Your hobbies	Reading Watching TV Listening to music
Driver licenses	None
Salary you wish	4500 R per month
How much do you earn now	1200 R per month