



Serole Makola

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am an ambitious and driven young lady. I am passionate about empowering young girls to be the best versions of themselves and taking up space. I enjoy reading motivational books and a bit of fiction. I am highly organized. I am a people's person. You should hire me because I believe that I'm a hard worker, I bring my A game in everything I do and I work well under pressure. I know I have a lot to offer should I be given the chance.

Preferred occupation	Recruitment professional
	Management, human resources jobs
	Teachers
	Teaching jobs
	Medical receptionist
	Medicine, healthcare, nursing jobs
Preferred work location	Johannesburg
	Gauteng

Contacts and general information about me

Day of birth	1993-08-13 (32 years old)
Gender	Female
Residential location	Johannesburg
	Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2016.10 iki 2018.01
Company name	Multichoice
You were working at:	Agents
Occupation	Customer Service
What you did at this job position?	Billing, Trouble shooting, General enquirer

Working period	nuo 2019.07 iki 2020
Company name	Bathathu Risk Services
You were working at:	Secretaries
Occupation	Receptionist and PA
What you did at this job position?	Answer calls, Admin, Travel arrangement/bookings

Education

Educational period	nuo 2012.02 iki 2017.06
Degree	Degree
Educational institution	University of Johannesburg
Educational qualification	BA Psychology
I could work	No

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Microsoft Word

Microsoft Excel

Microsoft PowerPoint

Recommendations

Contact person	Tshegofatso Motlangwane
Occupation	Supervisor
Company	Multichoice
Telephone number	0740397089
Email address	Tshegofatsom@multichoice.co.za

Additional information

Your hobbies	Music Reading Netball
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2020-01-00 (6 years)
Salary you wish	15000 R per month
How much do you earn now	10000 R per month