

# Maakgatsane Lerato Charmaine Maloma

Curriculum Vitae (CV)

# What job i'm looking for? My positive points

I'm very fluent in English. I've got great communication skills. Work good in team building. Have great leadership skills. I happen to be good in coming up with solutions in order to solve a problem, which makes me a flexible person.

Preferred occupation Secretaries

Administrative jobs

Truck drivers
Driver jobs

Beauty therapist Beauty industry jobs

General worker

Mining jobs

Part time jobs

Part time, weekend jobs

Generals
General jobs

# Contacts and general information about me

Day of birth 1993-01-30 (32 years old)

Gender Female

Residential location Middelburg

Mpumalanga

Telephone number Information is available only for registered users.

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Sign in

# Work experience

Working period **nuo 2018.11 iki 2019.05** 

Company name Steve Tshwete Local Municipality

You were working at: Generals

Occupation General worker

What you did at this job position? Hard labour. Planting trees. Watering plants. Maintaining

gardens. Maintaining road islands. Keeping the municipal areas

clean

Working period **nuo 2013.02 iki 2013.12** 

Company name Miladys

You were working at: Salesperson
Occupation Salesperson

What you did at this job position? Selling garments and accessories to customers. Cashier. Stock

taking. Merchandising.

#### **Education**

Educational period nuo 2018.07 iki 2018.12

Degree Certificate

Educational institution SETA

Educational qualification Beauty Management

I could work Beautician

Educational period nuo 2017.01 iki 2017.10

Degree Certificate

Educational institution UNISA

Educational qualification Arbitration Law

I could work Union representative

Educational period **nuo 2012.01 iki 2013.12** 

Degree Certificate

Educational institution Varsity College

Educational qualification Higher Certificate in Business Principles and Practice

I could work Administrator. Secretary.

Educational period **nuo 2010.01 iki 2011.12** 

Degree Grade 12 / Matric

Educational institution Mathews Phosa College

Educational qualification Matric/Grade 12

## Languages

Language Speaking level Understanding level Writing level

English fluent very good very good isiZulu fluent very good very good Sepedi fluent very good basic **Afrikaans** basic basic basic isiNdebele very good very good basic SiSwati basic very good very good

#### Recommendations

Contact person T. S Manana
Occupation Supervisor

Company Steve Tshwete Local Municipality

Telephone number 0729447945

Contact person Priscilla

Occupation Salesperson
Company Miladys

Telephone number +27813878434

Contact person Brownwen de Gasperi

Occupation HOD

Company Varsity College
Telephone number +27123482551

## **Additional information**

Your hobbies Attending the gym as often as I can just to keep active and

healthy. Reading. Socializing.

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2013-10-00 (12 years)

Salary you wish R11 000. 00 R per month

How much do you earn now R0. 00 R per month