

## Basetsana Kgosana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for Admin and HR Officer job as i have a diploma in Human Resource Management at Capricorn College for Tvet, and i have completed my 18 months experiential training at the Limpopo Department of Education, i am a dedicated and hardworking lady who is goal driven and always willing to learn and grow as an employee and as a person. I am computer Literate (ms word, excel, power point and outlook) I can work in a team and independently, i have good communication skills (both verbal and written), I am organized, self motivated, and having a good interpersonal skills, i believe that I will be a valuable asset to the organization.

Preferred occupation Administrators

Administrative jobs

Preferred work location Limpopo

## Contacts and general information about me

Day of birth 1991-05-12 (34 years old)

Gender Female

Residential location Polokwane / Pietersburg

Limpopo

**Telephone number** Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

<u>Sign in</u>

## **Additional information**

Salary you wish 8000 R per month