



# Yolisa Mukume

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Accounting job: Credit controller, Debtor's clerk, Creditor's clerk, Financial administrator, Bookkeeping, Office administration.

My positive points are: Integrity, Ability to manage deadlines, Organisational skill, Team working ability, Good numerical skill.

Preferred occupation

Accountants

Finance jobs

Data capturers

Administrative jobs

Bookkeeper

Administrative jobs

Finance officer

Finance jobs

Debtors clerk

Finance jobs

Banking

Finance jobs

Call Centre agent

Administrative jobs

Sales administrator

Sales jobs

Preferred work location

Cape Town

Western Cape

Johannesburg

Gauteng

## Contacts and general information about me

Day of birth

1996-05-27 (29 years old)

Gender

Female

Residential location

Cape Town

Western Cape

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

### Work experience

|                                    |   |
|------------------------------------|---|
| Working period                     | <b>nuo 2018.01 iki 2018.03</b>            |
| Company name                       | Cape Peninsula University of Technology   |
| You were working at:               | Jobs for students                         |
| Occupation                         | Students assistant                        |
| What you did at this job position? | Helping students with online registration |

### Education

|                           |   |
|---------------------------|---|
| Educational period        | <b>nuo 2016.01 iki 2019.09</b>          |
| Degree                    | Diploma                                 |
| Educational institution   | Cape Peninsula University of Technology |
| Educational qualification | National Diploma in Accounting          |
| I could work              | Accountant                              |

### Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | very good      | fluent              | fluent        |
| isiXhosa | fluent         | fluent              | fluent        |

### Computer knowledge

Microsoft word

Excel

PowerPoint

Pastel Partner V14

System Applications Product (SAP)

### Recommendations

|                  |   |
|------------------|---|
| Contact person   | Vuyolwethu Madikane                     |
| Occupation       | Administrator                           |
| Company          | Cape Peninsula University of Technology |
| Telephone number | 0739073969                              |

### Additional information

|                 |   |
|-----------------|---|
| Your hobbies    | Team sport<br>Volunteer work<br>Jogging |
| Driver licenses | None                                    |
| Salary you wish | 6000 R per month                        |