



Lerato Nancy Mokwena

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'M A MOTIVATED STUDENT WITH PASSION..... AM LOOKING FORWARD FOR THIS JOB SO THAT I CAN EXPLORE MY SKILLS AND TALENT...ALSO I WANT TO HELP AT HOME.

Preferred occupation Receptionist
Administrative jobs

Car drivers
Driver jobs

Preferred work location East Rand
Gauteng

Contacts and general information about me

Day of birth 1998-06-20 (27 years old)

Gender Male

Residential location East Rand
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2018.01 iki 2020.02**

Company name Perfer enterpriSES AND PROJECT

You were working at: Computer operator

Occupation CLERK

What you did at this job position? EMAILING, PRINTING AND SCANNING

Working period **nuo 2017.12 iki 2018.01**

Company name TONNI'S INN RESTUARANT

You were working at: Restaurant managers

Occupation WAITER

What you did at this job position? SERVING CUSTOMERS

Education

Educational period	nuo 2018.03 iki 2019.09
Degree	Certificate
Educational institution	DE COMPU SCHOOL
Educational qualification	CERTIFICATE
I could work	AS OFFICE ADMIN

Languages

Language	Speaking level	Understanding level	Writing level
Sepedi	fluent	fluent	good

Computer knowledge

TYPING EMAILING SCANNING FAXING....ADMINISTRATION ..WINDOWS..EXCEL& MICROSOFT WORD

Recommendations

Contact person	MR TONNY
Occupation	BOSS
Company	PERFEM INTERPRISE PRINTING
Telephone number	074 212 6066
Email address	perfem274@gmail.com

Additional information

Your hobbies	being busy with computer typing printing emailing....reading and singing
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2018-01-00 (7 years)
Salary you wish	15000 R per month
How much do you earn now	1000 R per month