



Susan Strydom

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have extensive experience and knowledge in an office environment. Duties included but not limited to secretarial, Receptionist, switchboard, office Administrator, diary Management, invoicing and statements, assist with events and fund raisers, service bookings, meetings and minutes of meetings, stationary and office supplies. I am positive, honest, reliable. I am driven to be the best I can be. I am a team player and work on my own, depending on the situation.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	North Suburbs KwaZulu-Natal

Contacts and general information about me

Day of birth	1960-07-26 (65 years old)
Gender	Female
Residential location	North Suburbs KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	12000 R per month
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