



Sanele Gama

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My name is Sanele Gama and I have recently completed my Information Technology Essential Course at Central Johannesburg College and Financial management N5 at Tshwane college of commerce and computer studies. I am looking for an Administration posts, it could be any stream in Administration, I am a qualified bookkeeper.

I realised you're looking for a candidate with strong written and oral communications skills, as well as a hardworking individual. I believe I have all the qualities that the company is looking for in the interns that they are willing to hire this year 2020. I am accustomed to fast paced environment where deadlines are a priority and handling multiple job is a norm, I enjoy challenges and will work hard to achieve your objectives. If you seeking for a productive individual who looks at challenges as opportunities to learn, then I am the right person for the job.

Enclose my resume for your review. Some of my key strengths and achievements:

- I have excellent communication, planning and problem solving skills.
- I am a team player and I work very well with people.
- I am a critical thinker, hard worker and have good strategy development skills.
- Exceptional leadership skills, proficient communication and good interpersonal skills.
- Computer literate.

Preferred occupation Administrators
 Administrative jobs

Preferred work location Johannesburg
 Gauteng

South Coast (Ugu)
KwaZulu-Natal

Bhisho
Eastern Cape

Cape Town
Western Cape

Contacts and general information about me

Day of birth 1994-03-22 (30 years old)
Gender Male
Residential location Johannesburg

Gauteng

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
[Sign in](#)

Additional information

Salary you wish

8500 R per month

How much do you earn now

6000 R per month