



# Douglas Lefora Molaba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for an opportunity where I can put those abilities to work for a mission I'm passionate about.

### Preferred occupation

**Car drivers**

Driver jobs

**Wholesaler**

Sales jobs

**Cashiers**

Retail, store jobs

**Pickers, packers**

Labour jobs

**Administrators**

Administrative jobs

**HR intern**

Management, human resources jobs

**Miners**

Mining jobs

**Generals**

General jobs

**Jobs for students**

Student jobs

**Part time jobs**

Part time, weekend jobs

**Other jobs**

Other jobs

### Preferred work location

**Bloemfontein**

Free State

## Contacts and general information about me

### Day of birth

1993-12-12 (32 years old)

### Gender

Male

### Residential location

Free State

### Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)**Work experience**

Working period	<b>nuo 2017.02 iki 2018.12</b>
Company name	Shell Garage ultra city
You were working at:	Cashiers

**Education**

Educational period	<b>nuo 2017.01 iki 2020.12</b>
Degree	Diploma
Educational institution	Central university of technology
Educational qualification	Human resources management
Educational period	<b>nuo 2016.01 iki 2016.12</b>
Degree	Certificate
Educational institution	Motheo tvet college
Educational qualification	Business management

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

**Computer knowledge**

Analytics
Social media
Graphic design
Microsoft Office
Spreadsheets
Email communication
Marketing automation
Data visualization

**Recommendations**

Contact person	0762406075
Occupation	Manager
Company	Shell Garage ultra city

**Additional information**

Your hobbies	As a highly motivated and dedicated student with strong communication and interpersonal skills, I would like to apply for the position of Human Resources management or Business
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Management.

As a student I have been extensively involved in my school community, which has allowed me to develop strong interpersonal skills. My involvement in various events, including drama eisteddfods and sports carnivals, has allowed me to work closely with my peers while supporting the school community as a whole.

These experiences have allowed me to develop strong time management and organisational skills, which I see as being very important when seeking to work in casual employment while continuing to study.

Personal attributes that I believe make me suitable for this position include:

- Motivation: Volunteer participation and school results demonstrate high motivation.
- Customer service: Assisting with the sales of products at community events has allowed the development of customer service skills.
- Communication: Acting in drama performances and working as an MC for school events has allowed the development of community skills.

My teachers and educators have commended me for my willingness to participate and dedication to helping out where possible. I enjoy working with others and believe that my strong communication skills will ensure that I can meet the expectations of this role.

I am aware that you will receive a large number of applications for the job, but I would very much appreciate the opportunity to demonstrate my capabilities to you in person.

I believe that I have a lot to offer your organisation. I am keen to develop my professional skills and look forward to discussing my application with you at an interview. I have enclosed a copy of my resume for consideration. I can be contacted at all times on the details provided above.

Driver licenses

C Extra Heavy Vehicle > 16,000kg

Driver license from

2020-03-00 (5 years)

Salary you wish

15000 R per month