



# Avhatakali Sidney Khalishi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for admin job. I do have data capturing diploma and National certificate n6 Human resource management. I am discipline,dedicated and determined person. I am self motivated dependable young man with a very extensive knowledge of various Human resource management duties

Preferred occupation	Truck drivers Driver jobs
	Data capturers Administrative jobs
	HR intern Management, human resources jobs
Preferred work location	Thohoyandou Limpopo
	Musina / Messina Limpopo

## Contacts and general information about me

Day of birth	1980-02-27 (45 years old)
Gender	Male
Residential location	Thohoyandou Limpopo
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.11 iki 2020.03</b>
Company name	Donald fraiser hospital
You were working at:	Learnership
Occupation	Experiential learner in Human resource management
What you did at this job position?	Assist to capture leave , Filling,photocopying ,compile statistics ,compile summary of absenteeism rate,assist to calculate leave credits and gratuity .

**Education**

Educational period                      **nuo 2000.01 iki 2001.04**

Degree                                      Diploma

Educational institution                  Boston business college

Educational qualification                Data capturing

I could work                                I could work as data capturer or filling clerk

Educational period                      **nuo 2014.01 iki 2016.07**

Degree                                      Certificate

Educational institution                  Vhembe TVET College

Educational qualification                Human resource management

I could work                                I could work as personnel practitioner

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
Tshivenda	good	good	good
English	good	good	good
Xitsonga	good	good	good
Sepedi	good	good	good

**Computer knowledge**

I do have a computer knowledge . Programes I have completed and understand are windows 98, Ms word and Excel 97 and PowerPoint

**Recommendations**

Contact person                            Mr Nemaulum FM

Occupation                                Chief Executive Officer

Company                                    Donald Fraser Hospital

Telephone number                        0799582889

Contact person                            Mr Budeli

Occupation                                HR department (HOD)

Company                                    Vhembe Fet College

Telephone number                        0159633490

**Additional information**

Your hobbies                              Playing soccer and reading books

Driver licenses                            C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from                        2014-10-00 (11 years)

Salary you wish                            10000 R per month

How much do you earn now

N/a R per month