

# Yanambal Lazarus

## Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Having read through the positions available, I am thrilled to be applying for one of your administrative positions. I have extensive years of experience in administration, Secretarial, office management, stock management and reception / switchboard.

My strengths include, but not limited to, managerial skills, team player, ability to multitask and meet deadlines and always willing to learn and take on new challenges.

At my previous company as Office manager, I was valued by the CEO and staff as a critical support pillar for the team.

I would like to have an opportunity to join your team and use my skills to create an efficient , working environment .

I believe that I can meet and exceed the expectations that you have for any of the admin positions

Preferred occupation      Administrators  
                                    Administrative jobs

## **Contacts and general information about me**

Day of birth 1966-12-21 (59 years old)

Residential location Durban City  
KwaZulu-Natal

**Telephone number** *Information is available only for registered users.* [Sign in](#)

**Email address** *Information is available only for registered users.* [Sign in](#)

## Additional information

Salary you wish 10000 B per month

How much do you earn now? 21000 R per month